

## INFORMATION FOR CONTRIBUTORS

**Scope.** The *American Malacological Bulletin* is the scientific publication of the American Malacological Society and serves as an outlet for reporting notable contributions in malacological research. Manuscripts concerning any aspect of original, unpublished research, important short reports, and detailed reviews dealing with molluscs will be considered for publication.

**Format.** Manuscripts and illustrations should be submitted electronically (in a Word document or pdf file with embedded figures). Text must be typed in 12 pt font on 8.5 × 11 inch (letter-sized) paper, double-spaced, with all pages numbered consecutively. Leave ample margins on all sides, and left-justify the text. Final submission of accepted, revised manuscripts must include the text, tables, etc. as a mandatory **MS Word** file on a CD, DVD, or e-mail attachment, along with high resolution EPS or TIFF files of all figures. Authors should make sure all figures have at least 350 dpi resolution, and check figure files for acceptability at Sheridan's web site ([dx.sheridan.com](http://dx.sheridan.com)). Please follow current instructions for authors given at the AMS website or at the back of recent issues of the Bulletin.

**Sections.** Text, when appropriate, should be arranged in sections as follows:

1. Cover page with title, author(s), address(es), e-mail address (of corresponding author), and suggested running title of no more than 50 characters and spaces. Authors should also supply 5 key words or short phrases, placed at the base of this page, for indexing purposes. Key words or phrases should not duplicate terms already in title.
2. Abstract (less than 5% of manuscript length)
3. Text of manuscript starting with a brief introduction followed by methodology, results, and discussion.
  - Separate main sections of text with centered titles in bold face, capital letters.
  - Subheadings (1<sup>st</sup> level) should be left-justified and bold face; capitalize first letter.
  - Subheadings (2<sup>nd</sup> level) should be in italics with no bold face. Please refer to example below:

### MATERIALS AND METHODS

#### Taxonomy

#### Animals

*Cultured animals*

*Wild animals*

#### Behavioral observations

### RESULTS

4. Acknowledgments
5. Literature cited
6. Figure legends (together)
7. Tables (each on a separate sheet, headed by a brief legend)

**Taxonomic Authorities.** All binomens, excluding non-molluscan taxa, must include the author and date attributed to that taxon the first time the name appears in the

manuscript, such as *Crassostrea virginica* (Gmelin, 1791). A comma is required between the authority and date. The full generic name along with specific epithet should be written out the first time that taxon is referred to in each paragraph. The generic name can be abbreviated in the remainder of the paragraph as follows: *C. virginica*. The taxonomic authorities of generic names must be provided if species names are not included. Please refer to recent issues for examples.

**Text References.** Literature citations should be cited within text as follows: Hillis (1989) or (Hillis 1989). Dual authorship should be cited as follows: Yonge and Thompson (1976) or (Yonge and Thompson 1976). Multiple authors of a single article should be cited as follows: Beattie *et al.* (1980) or (Beattie *et al.* 1980).

**Literature Cited Section.** References must also be typed double-spaced. All authors must be fully identified and listed alphabetically; journal titles must be unabbreviated. When more than one publication with the same first author is cited, please arrange citations as follows: (a) single author, according to publication dates; (b) same author and one co-author in alphabetical, then chronological order; (c) same author and more than one co-author.

#### Citation Format.

- Beattie, J. H., K. K. Chew, and W. K. Hershberger. 1980. Differential survival of selected strains of Pacific oysters (*Crassostrea gigas*) during summer mortality. *Proceedings of the National Shellfisheries Association* 70: 184-189.
- Hillis, D. M. 1989. Genetic consequences of partial self fertilization on populations of *Liguus fasciatus* (Mollusca: Pulmonata: Bulimulidae). *American Malacological Bulletin* 7: 7-12.
- Seed, R. 1980. Shell growth and form in the Bivalvia. In: D. C. Rhoads and R. A. Lutz, eds., *Skeletal Growth of Aquatic Organisms*. Plenum Press, New York, New York. Pp. 23-67.
- Yonge, C. M. and T. E. Thompson. 1976. *Living Marine Molluscs*. William Collins Son and Co., Ltd., London.

For more detailed examples of journal series, supplements, graduate theses, governmental reports, Internet citations, non-English citations, or other categories of references, please check the following AMS web page under "Submission": <http://malacological.org/publications/authors.html>

**Resources.** The manuscript should follow the style rules outlined in *The CSE Manual for Authors, Editors, and Publishers* (7<sup>th</sup> edition, June 2006). This can be purchased from the CSE at 12100 Sunset Hills Rd., Suite 130, Reston, Virginia 20190, USA or at the following web site: <http://www.councilscienceeditors.org/publications/style.cfm>. Spelling should follow American English as listed in Merriam-Webster Online (<http://www.m-w.com/>) or recent hardcopy editions.

**Punctuation.** Punctuation should follow that shown in the most recent issues of *AMB*. Specific common examples include:

- Italics: *e.g., i.e., sensu, per se, et al.*
- Non-italicized text: pers. comm., pers. obs., and unpubl. data
- Font: please use Times New Roman 12 (if possible).

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**Mandatory AMB Style.** Any manuscript not conforming to AMB format will be returned to the author for revision before publication. Manuscripts are accepted contingent upon authors making final AMB stylistic revisions.

**New Taxa.** The Bulletin welcomes complete descriptions of new molluscan taxa. Establishment of new taxa must conform with the International Code of Zoological Nomenclature (1999). Descriptions of new species-level taxa must include the following information in the order as given: higher taxon designation as needed for clarity; family name with author and date; generic name with author and date; *Genus species* author sp. nov. followed by numeration of all figures

and tables; complete synonymy (if any); listing of type material with holotype and any other type material clearly designated along with complete museum catalogue or accession information; listing of all additional non-type material also with full museum deposition information; type locality; diagnosis and full description of material done in telegraphic style including measurements and zoogeographic distribution as necessary; discussion; etymology. Descriptions of new supraspecific taxa should include type species (for new genus) or type genus (for new family), diagnosis and full description done in telegraphic style, and list of included taxa.

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